

LMS Enablement in Projects

Project Guide **imc Learning Suite** January 04, 2023

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Introduction

The purpose of this guide is to support our customers in registering in the imc Learning Suite and their Learning Connect portal as part of their Enablement Journey (as part of an LMS implementation project).

This guide contains step-by-step instructions on how to register in the imc Learning Suite and thus start the enablement journey.

The imc customer portal called **imc Learning Connect**, which is available to our customers worldwide and can be accessed at <u>https://learningconnect.im-c.com</u>, is used for this purpose.

The aim of the enablement training is to give the customer an initial insight into the LMS and practical applications. By covering the LMS functional overview, core LMS concepts and work-shop preparation, clients can take a more active role in implementing and configuring their LMS for their needs together with the Business Consultant / Project Manager.

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Process description new registrations

Step 1 (Creation of user account & activation)

New customers must click on the following link to access the learning connect sign up page

	earning Connect	Home	Login	Sign up	
	Sign up				
P	lease provide	the followin	g informatio	on to sign up. Fiel	ds marked witl
	First name *				
	Last name *				
	LMS role *				
	Please se	lect			
	Company Na	me *			
	Country Please se	lect			
	Time zone Central Eu	uropean Tim	e (CET) (UT	°C+01:00)	~
	Preferred sys	stem language			
	Unknown	vill use this to	login to the c	svetom) *	
	Please complet	te the field		system) "	۵
	Password				
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	Interested in Please se	the Learning lect	Connect New	sletter?	
	Sign-up code	e (Optional)			

When completing the application, be sure to write "Enablement" in the "Sign-up Code" field to bypass manual approval.



Once the registration form has been completed and sent, you will need to confirm your email address via a system generated confirmation email.

Go to your mail inbox and click on the link to complete validation / activation process.

Learr	ing Connect: Activating your account		$_{\oplus}$ \checkmark	1
IC	imc Learning Connect <customersuccess@im-c.com> To: You</customersuccess@im-c.com>	← Mon 12/	ش ک 12/2022 9):59 PM
	Dear Enab Led,			
	Your imc Learning Connect login information requires email co account activation is possible. Please click on the following link address field of your browser, to complete the account registra https://learningconnect.im-c.com/ilp/pages/accountactivation. activationToken=bb0f97d714d5b14ef2999ea3e6b5f5fc	nfirmati c, or cop ation: .jsf?	on befo y it into	re the
	After successful activation, you will be able to log in to the imo using your login information; for security purposes, your login sent in a separate e-mail. If certain company details you provic you will be automatically approved, otherwise if not known you access until your account can be manually validated.	: Learnin informa led are k u will rec	g Conne tion was nown to ceive lim	ect 5 5 imc iited
	The activation link can be used for 10 day(s), 0 hour(s) once iss account not be activated within this time, it will be automatical	ued. Sho Ily delete	ould the ed.	
	With kind regards, imc Customer Success Team			

A confirmation will appear, allowing you to log in with your access data. Your access is now activated.





Step 2 (Course Booking & Course Processing)

From this point on, you have two ways to access the course:

- Simply insert after logging in with your user the following deep link into your browser window: <u>https://learningconnect.im-c.com/ilp/pages/description.jsf?menuId=1108&client=#/users/@self/catalogues/232195/courses/243808/description</u>
- On the home page, search the catalogue via "Search > Online Resources" and enter "customer enablement" in the search box.



In both cases you should be taken to the course description page. Simply select the "Enrol" button in the course description. You should be able to access the course content and start your enablement journey after booking the course.





As soon as you are in the course room / syllabus of the course, you have access to the individual learning contents (videos, files). The contents are available in German and English, and the language of the course can be changed:

Learning Connect Home Ausstehend Home Suche -	Persönlicher Lembereich My Channels Mehr 🔍 🛞 🖽 🏭 🛦					
Kutalog Customer enablement for imc Learning Suite implementations Contentur 4- Dedutet Contentur 4- Dedutet Description Content Conten						
Zu vervollständigende Inhalte Functional Overview The content within this section will provide a general overvie	Alle suffikepen					
Navigating the Learner Portal	Admin View: Toolbar and Icons D Framework Dewer 1:39 Dewer 1:39 Dewer 2:20					
i ✓ → Imc Learning Suite 14 Func- tions in Detail	i \checkmark \rightarrow i \checkmark \rightarrow					
i ✓ →						

If you already have a user on imc Learning Connect, you can start at step 2 of the instructions.

If you have any problems accessing the course, please contact your Business Consultant for assistance.