



User Acceptance Testing Template

Project Guide

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Content

1	User.....	4
2	Learner.....	5
3	Tutor.....	6
4	Manager.....	7
5	Administrator.....	8

1 User

As a User, I can ...

Test #	Function	Description of tasks	Expected Results	Passed/Failed	Comment
1	Login	Login to the system via log-in & password.	The user is successfully logged in.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
2	Top right navigation - Mailbox	Access my mailbox by clicking the mailbox icon.	All functionality is accessible as specified.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
3	Top menu	See and access the top menu items: 1. Home 2. Catalogue 3. ...	All specified menu items are shown and accessible.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
4	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
5	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	

2 Learner

As a Learner, I can ...

Test #	Function	Description of tasks	Expected Results	Passed/Failed	Comment
1	Catalogue	Browse for a specific course (e.g., project management) in the catalogue.	The user can find a specific course in the catalogue.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
2	Course enrolment	Enrol in a course without approval workflow.	The user is successfully enrolled in the selected course.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
3	Learning status	Navigate to your learning area.	The users learning area with its sub-menus is visible.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
4	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
5	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	

3 Tutor

As a Tutor, I can ...

Test #	Function	Description of tasks	Expected Results	Passed/Failed	Comment
1	Tutor dashboard	Navigate to tutor dashboard.	The user can see the dashboard with all specified panels.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
2	Course overview	Access Course Overview.	The user can see and access the course overview.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
3	Attendance tracking	Use the "Attendance tracking" option in the Course overview section and mark various learners as Passed, Failed or Started for specific learning elements.	The user is able to update the user status.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
4	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
5	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	

4 Manager

As a Manager, I can ...

Test #	Function	Description of tasks	Expected Results	Passed/Failed	Comment
1	Manager dashboard	Navigate to management dashboard.	The user can see the dashboard with all specified panels.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
2	My staff	Navigate to "My staff".	The user is able to access the staff overview, its sub menu and can select one or more staff members.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
3	My staff	Search for staff members.	The search bar is visible and triggers the correct results.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
4	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
5	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	

5 Administrator

As an Administrator, I can ...

Test #	Function	Description of tasks	Expected Results	Passed/Failed	Comment
1	Course management	Create a new course.	The course creation editor opens and after editing and saving, the new course can be found in the course manager.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
2	Catalogue	Assign content to a catalogue.	The content can now be found in the catalogue	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
3	User management	Create a new user.	The user creation editor opens and after editing and saving, the new user can be found in the user manager.	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
4	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	
5	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	